

BROMSGROVE DISTRICT COUNCIL

ELECTORAL MATTERS COMMITTEE

12TH APRIL 2010

REVIEW OF LICKEY END PARISH COUNCIL

Responsible Portfolio Holder	Councillor G. N. Denaro
Responsible Head of Service	Mrs. C. Felton

1. SUMMARY

- 1.1 Members are being asked to consider the Terms of Reference for a Community Governance Review of Lickey End Parish Council. The Terms of Reference set out what will be reviewed, what form the consultation will take, and the timetable of the review.

2. RECOMMENDATION

- 2.1 That the Terms of Reference for the Community Governance Review of Lickey End Parish Council be approved;
- 2.2 That the consultation leaflet be approved;
- 2.3 That the proposed form and timetable of consultation be approved and commence forthwith;
- 2.4 That the results of the consultation process be reported to this Committee;
- 2.5 That Council is requested to release the sum of £2,500 from balances to cover the cost of the consultation.

3. BACKGROUND

- 3.1 At the meeting of the Electoral Matters Committee on 20th January 2010, it was agreed that the scope of the Community Governance Review of Lickey End would be limited to whether or not the parish of Lickey End should be abolished and Lickey End Parish Council dissolved.
- 3.2 Terms of Reference have been prepared for approval in Appendix A for consideration and approval. This includes a list of consultees at Annex 2 of the Terms of Reference. The proposed consultation process is:
- 12th April 2010 - Committee approval of Draft Consultation documents

- April 2010 - publication of consultation documents, public notice and leaflet consultation to all electors in the parish
- 30th June 2010 - close of first consultation
- July 2010 - consideration of results
- August 2010 - draft Proposals published
- September / October - close of consultation
- November - Final proposals
- 1st December 2010 - Publication of the Revised Register of Electors - the new register gives effect to any boundary and electoral arrangement changes
- 31st December 2010 - Order prepared and published

3.3 The text of the draft consultation leaflet that will be sent to all local government electors is included in Appendix B for consideration and approval.

4. FINANCIAL IMPLICATIONS

4.1 It is estimated that the cost of consulting with parish of Lickey End local government electors and Councillors (Parish, District and County) by leaflet / questionnaire, holding a public meeting and public notice would be approximately £2,500.

4.2 No budgetary provision currently exists for this exercise and therefore a request will be made of full Council in due course for funds to be released from balances to cover this review.

5. LEGAL IMPLICATIONS

5.1 A Community Governance Review is to be conducted in accordance with the requirements of the Local Government and Public Involvement in Health Act 2007 (Part 4) and the associated DCLG Guidance on Community Governance Reviews, the Local Government (Parishes and Parish Councils) Regulations 2008 and the Local Government Act 1972 (as amended). In making its decision, the Council will need to take account of the views of local people. The Council must, by section 100(4) of the 2007 Act, have regard to the guidance issued by the Secretary of State.

5.2 The 2007 Act devolves the power to take decisions about community governance reviews and their electoral arrangements to local government and local communities. The Secretary of State will therefore have no involvement in the taking of decisions about recommendations made in the community governance review and the Electoral Commission's involvement will be limited to giving effect to consequential recommendations for related alterations to the electoral areas of the District Council. This Council has responsibility for undertaking this

community governance review and will be able to decide whether to give effect to recommendations made in this review. Governance Reviews, the Local Government (Parishes and Parish Councils) Regulations 2008 and the Local Government Act 1972 (amended).

6. COUNCIL OBJECTIVES

6.1. CO2 - Improvements, priority Value for Money; and CO3, One Community and Well Being, priority One Community, by helping to meet the needs of local communities taking into account the views of local people and their electoral arrangements. Helping to meet the needs of local communities taking into account the views of local people and their electoral arrangements.

7. RISK MANAGEMENT

7.1 There are no significant risks associated with the details included in this report.

8. CUSTOMER IMPLICATIONS

8.1 The decision of the Committee will determine the extent to which local communities are consulted on the Review. However, in conducting the review the Council will ensure that the affected communities are properly consulted.

9. EQUALITIES AND DIVERSITY IMPLICATIONS

9.1 Not applicable in this case.

10. VALUE FOR MONEY IMPLICATIONS

10.1 Not applicable in this case.

11. OTHER IMPLICATIONS

Procurement Issues	None
Personnel Implications	None
Governance / Performance Management	None
Community Safety including Section 17 of Crime and Disorder Act 1998	None
Policy	None
Environmental	None

12. OTHERS CONSULTED ON THE REPORT

Portfolio Holder - Councillor G. N. Denaro	Yes
Chief Executive <i>as Returning Officer</i>	Yes
Corporate Director (Services)	No
Assistant Chief Executive	No
Head of Service	Yes
Head of Financial Services	Yes
Head of Legal, Equalities and Democratic Services	Yes
Head of Organisational Development and HR	No
Corporate Procurement Team	No

13. WARDS AFFECTED

Marlbrook Ward and Norton Ward

14. APPENDICES

Appendix 1 - Terms of Reference of Community Governance Review
Appendix 2 - Text for Consultation Leaflet

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